

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

AGENDA

The next meeting of the
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)
will be as follows.

Date: Thursday, January 25, 2007
7:30 p.m. to 9:30 p.m.
Place: San Mateo City Hall
330 West 20th Avenue
San Mateo, California
Conference Room C (across from Council Chambers)

PLEASE CALL TOM MADALENA (599-1460) IF YOU ARE UNABLE TO ATTEND.

Call To Order.	Action (Alfano)		7:30 p.m. (5 mins)
Public Comment On Items Not On The Agenda.	Presentations are limited to 3 mins per speaker.		7:35 p.m. (5 mins)
Minutes of September 28, 2006 Meeting.	Action (Alfano)	Pages 1-2	7:40 p.m. (5 mins)
Update on the San Mateo County Bicycle Transportation Map.	Information (Madalena)	Page 3	7:45 p.m. (15 mins)
San Mateo County Comprehensive Bicycle Route Plan Update	Information (Madalena)	Pages 5-6	8:00 p.m. (15 mins)
TDA Article 3 FY08 Project applications and site visit schedule	Action (Hoang)	Pages 7-9	8:15 p.m. (30 mins)
Member Communications	Information (Alfano)		8:45 p.m. (5 mins)
Adjournment	Action (Alfano)		8:50 p.m.

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NOTE: All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

Other enclosures/Correspondence

- None.

If you have any questions regarding the C/CAG Bicycle and Pedestrian Advisory Committee Meeting Agenda, please contact Richard Napier at 650-599-1420 or Tom Madalena at 599-1460.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Nancy Blair at 650 599-1406, five working days prior to the meeting date.

The following BPAC meeting will be held on Thursday February 22nd, 2007.

Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
September 28, 2006

1. Call to Order.

Chair Alfano called the Bicycle and Pedestrian Advisory Committee (BPAC) meeting to order at 7:37 p.m. A quorum was achieved.

Members Attending:

Michael Barnes, Maureen Brooks (Vice Chair), Karyl Matsumoto, Matt Grocott, Mike Harding, Julie Lancelle, Cory Roay, Naomi Patridge, and Mark Meadows.

Staff/Guests Attending:

Richard Napier, Sandy Wong, John Hoang, Tom Madalena, John Hernandez, Pat Giorni, Steve Vanderlip, Caryl Gay, Dedrik Hoag

2. Public Comment On Items Not On The Agenda.

Pat Giorni brought it to the BPAC's attention concerns that she had over the road width and therefore the potential for bike lanes in the Bay Meadows project. Chair Alfano stated that the record would be so noted.

3. Minutes of the June 22, 2006 meeting.

Motion: Member Barnes moved/Matsumoto seconded approval of the June 22, 2006 minutes. Motion carried.

4. Countywide Bike Map Update.

Sandy Wong stated that staff had conversations with Maureen Brooks and determined that the map would have to go before the map subcommittee for review before coming back to the BPAC or going to print. Mark Meadows stated that the possibility of laminated maps still needs to be explored. Staff is to report back to the BPAC on the timeline for availability of the MTC web based application.

5. Recommendation of the Transportation Development Act Article 3 Bicycle and Pedestrian Program for FY 2007-08

John Hoang presented this item on the revised TDA Article 3 funding process. There will be approximately \$1,350,000 available in the upcoming cycle for FY 07/08. Chair Alfano motioned to limit to three applications, member Grocott seconded, motion carried. Moved by member Barnes to approve revised application and score sheet, member Lancelle seconded, motion carried. Staff will get back to the BPAC on the date for the February field trip.

6. Bicycle and Pedestrian Safety Event in Sonoma County

Tom Madalena presented this information item regarding a rally going on in Sonoma to promote pedestrian and bicyclist safety. Chair Alfano requested to for staff to bring back information on how this event went.

7. Presentation on the Mirada Surf Coastal Trail Project

Cecily Harris from San Mateo County Parks and Recreation presented the Mirada Surf Coastal Trail that San Mateo County is sponsoring as a project. She stated that there is currently more funding needed to complete the project and that the County is requesting the BPAC to consider writing a letter of recommendation for this project to be used in future funding applications. Member Lancelle moved to have a letter of support written, member Barnes seconded, motion carried.

8. Member communications

Member Brooks requested that staff investigate the feasibility of holding public workshops for the upcoming Comprehensive Bicycle Plan update.

9. Adjournment

The meeting was adjourned at 8:44 p.m.

C/CAG AGENDA REPORT

Date: January 25, 2007
To: Bicycle and Pedestrian Advisory Committee
From: Tom Madalena
Subject: Update on the San Mateo County Bicycle Transportation Map
(For further information please contact Tom Madalena at 650-599-1460)

RECOMMENDATION

This is an information item on the San Mateo County Bicycle Transportation Map.

FISCAL IMPACT

The fiscal impact is to be determined.

SOURCE OF FUNDS

Possible funding could come from State funds allocated to Congestion Management Agencies as Planning, Programming, and Monitoring (PPM) Program funds.

BACKGROUND/DISCUSSION

The latest edition of the paper map was distributed to the Bicycle Map Subcommittee for review. This map did not appear to contain enough detail at the street level so that it could be easily proofed for accuracy of the existing bicycle routes. Staff also provided the Peninsula Bicycle and Pedestrian Coalition copies of the current version of the paper map. Staff requested written comments from the Peninsula Bicycle and Pedestrian Coalition on the current version of the map as well as recommendations on desired layers to be included.

The County Public Works staff person that we were utilizing for the creation of the map is no longer with the County. At this point in time the County Public Works division does not have the resources available to complete the project. As a result, staff now plans to distribute a Request for Proposals (RFP) to hire a consultant to create a file that can be used to create a paper map as well as be available for printing and downloading from the web.

C/CAG AGENDA REPORT

Date: January 25, 2007
To: Bicycle and Pedestrian Advisory Committee
From: Tom Madalena
Subject: San Mateo County Comprehensive Bicycle Route Plan Update.
(For further information please contact Tom Madalena at 650-599-1460)

RECOMMENDATION

That the BPAC be updated as to the status of the San Mateo County Comprehensive Bicycle Route Plan Update.

FISCAL IMPACT

There will be a fiscal impact of up to \$60,000 to update the plan.

SOURCE OF FUNDS

Funds will be derived from State funds allocated to Congestion Management Agencies as Planning, Programming, and Monitoring (PPM) Program funds.

BACKGROUND/DISCUSSION

At the June 22, 2006 BPAC meeting the BPAC approved the process to update the San Mateo County Comprehensive Bicycle Route Plan. The approved process was to have staff update the plan. One of the objectives of the update is to include a more comprehensive list of priority projects for San Mateo County such that jurisdictions will be able to describe their desired projects as listed in an adopted bicycle plan when applying for competitive funds.

As approved the process will update the following:

- Existing conditions
Funding
- Implementation strategies
- Existing and proposed San Mateo County Bicycle Route maps
- Revised project list from BPAC

Upon further analysis, it has been determined that a more thorough update of the plan will be possible through the use of a consultant. Staff now plans to prepare and distribute a Request for Proposals (RFP) to hire a consultant for the update of the plan. Staff plans to bring the RFP to the BPAC at the February meeting so that the BPAC will have a chance to comment on the RFP. This update to the plan will be a more comprehensive update of the plan that may enable us to hold public workshops.

C/CAG AGENDA REPORT

Date: January 25, 2007
To: Bicycle and Pedestrian Advisory Committee
From: John Hoang
Subject: TDA Article 3 FY08 Project applications and site visit schedule
(For further information contact John Hoang at 363-4105)

RECOMMENDATION

That the Bicycle and Pedestrian Advisory Committee receive the project applications for the Transportation Development Act (TDA) Article 3 Program FY2007/08 and the site visit schedule planned for February 10, 2007.

FISCAL IMPACT

TDA Article 3 Bicycle and Pedestrian project funding cycle for FY 2007-08 is estimated to be \$1,356,381.

SOURCE OF FUNDS

TDA Article 3 funds are derived from a portion of the California State sales tax on a percentage of retail sales.

BACKGROUND/DISCUSSION

A call for project was issued on November 10, 2006, requesting local jurisdictions to submit applications for bicycle and pedestrian related projects. In addition, a workshop was also held on November 30, 2006, in which 22 representatives from local agencies attended. A total of 20 applications were received from 10 different jurisdictions.

The next step is for the BPAC to evaluate and score the projects. The first part of the project evaluation process will include a special Saturday meeting to visit some of the proposed project sites. The special meeting is planned for February 10, 2007, from 8:00am to 2:15pm. Attached is the proposed tour schedule. Follow-up project presentations and final recommendations will occur during the February and/or March 2007 BPAC Meetings.

ATTACHMENTS

List of Project Applicants*
BPAC Proposed Site Visit Schedule

* Hard copies of all 20 proposals will be handed out to BPAC Members at the meeting.

TDA ARTICLE 3 FY08 - PROJECT APPLICATIONS

No.	Jurisdiction	Project Description	\$ Requested	Location
1	Belmont*	Install ADA Compliant Curb Ramps	\$ 79,000	Various locations (Alameda De Las Pulgas/Roston Av & /Carlmont Dr, Carlmont Dr/Merry Moppet, etc)
2	Brisbane*	Bayshore Corridor North-South Bikeway Project (Class II)	\$ 1,150,000	Bayshore Blvd (from SSF City limit to Daly City city limit)
3	Brisbane	City of Brisbane Bicycle and Pedestrian Master Plan	\$ 75,000	
4	Burlingame*	California Drive: Shared-Lane Bike Route (Class III)	\$ 19,040	California Dr (Burlingame Ave and Murchison Dr)
5	Burlingame	Howard Avenue Bike Lane (Class II)	\$ 37,850	Howard Av (California Dr and Humboldt Rd)
6	Burlingame*	In-Pavement Illuminated Crosswalk System at Broadway & Paloma	\$ 30,000	Broadway Ave/Paloma Ave intersection
7	Daly City*	John Daly Blvd Pestrrian/Bicycle Path Lighting Improvements	\$ 150,000	Poncetta Dr to Park Plaza Dr, Lake Merced Blvd to Ashland Dr
8	Daly City*	Southgate Avenue Bike Lanes (Class II & III)	\$ 100,000	Southgate Ave (Crestwood Dr to Westmoor Ave), Westmoor Av (Southgate Av to Westmoor HS), etc
9	Daly City	Traffic Accessibility Modifications (Audible and Countdown)	\$ 40,000	Various locations, 18 signalized intersections
10	East Palo Alto	Comprehensive Bicycle and Pedestrian Master Plan	\$ 150,000	Various (Woodland Av, 101 POC, O'Connor St, Bay Rd)
11	Half Moon Bay*	Highway 1 Bicycle Trail Project - Class I	\$ 500,000	Hwy 1 from Hwy 92 to Grand Blvd
12	Menlo Park	Citywide Bikeway Wayfinding Signage & Class III Bike Lanes installation	\$ 25,000	Various (Chaucer/Pope/Gilbert, O'Connor St, Menalto/Woodland/Durham bike routes)
13	Menlo Park*	Install Video Detection Systems for Bicycles at Intersections	\$ 110,000	Laurel St @ Oak Grove Ave, Willow Rd @ Coleman Ave, Willow Rd @ Gilbert Ave
14	San Mateo	Downtown Bicycle Racks and Parking Signage	\$ 25,000	Various locations around downtown area
15	San Mateo*	Pedestrian Countdown Signal Heads (PCSH)	\$ 96,000	Various locations, 40 signalized intersections
16	San Mateo County Parks*	Crystal Springs Regional Trail Design/Construction Documents	\$ 105,000	1 Mile segment of Hwy 92 from Skyline Blvd (Hwy 35) to Canada Rd
17	San Mateo County PW*	Bicycle Improvements on Westborough Blvd (slurry seal)	\$ 72,000	Westborough Blvd (Junipero Serra Blvd to Camaritas Ave)
18	South San Francisco*	Bikeway Connections and Kiosk	\$ 25,738	Huntington Ave Trail Head
19	South San Francisco	Bicycle Route Signage	\$ 40,000	Various locations
20	South San Francisco*	Bay Trail Reconstruct and Widening of Multi-use Pathway	\$ 125,000	Michele Ct to Haskins Way (East of Hwy 101)
		TOTAL AMOUNT REQUESTED	\$ 2,954,628	
	Selected for Site Visits			

BPAC PROPOSED SITE VISIT SCHEDULE

On Saturday, February 10, 2007, the C/CAG Bicycle and Pedestrian Committee will convene at San Mateo City Hall, 330 West 20th Avenue, in San Mateo at 8:00a.m. The purpose of the meeting will be to take a tour of the locations of projects that were submitted for potential funding under the TDA Article 3 Program. The site visit schedule is as follows:

Time	Jurisdiction	Description
8:00	San Mateo	Meet at San Mateo City Hall
8:10 - 8:20	San Mateo	Pedestrian Countdown Signal Heads (PCSH)
8:30 - 8:40	Belmont	Install ADA Compliant Curb Ramps
8:55 - 9:05	Menlo Park	Install Video Detection Systems for Bicycles at Intersections
9:20 - 9:30	Burlingame	California Drive: Shared-Lane Bike Route (Class III)
9:40 - 9:50	Burlingame	In-Pavement Illuminated Crosswalk System at Broadway & Paloma
10:00 - 10:10	South San Francisco	Bikeway Connections and Kiosk
10:20 - 10:30	South San Francisco	Bay Trail Reconstruct and Widening of Multi-use Pathway
10:40 - 10:50	San Mateo County PW	Bicycle Improvements on Westborough Blvd (slurry seal)
11:00 - 11:10	Brisbane	Bayshore Corridor North-South Bikeway Project (Class II)
11:20 - 12:20	TBD	LUNCH
12:30 - 12:40	Daly City	John Daly Blvd Pestrrian/Bicycle Path Lighting Improvements
12:45 - 12:55	Daly City	Soutgate Avenue Bike Lanes (Class II & III)
1:20 - 1:30	San Mateo County Parks	Crystal Springs Regional Trail Design/Construction Documents
1:35 - 1:45	Half Moon Bay	Highway 1 Bicycle Trail Project - Class I
2:15	San Mateo	Arrive at San Mateo City Hall